Legislative Assembly of New Brunswick Legislative Page Program Fredericton, New Brunswick

The Legislative Assembly of New Brunswick is seeking post-secondary students to join the Legislative Page Program working in the Legislative Assembly.

As a member of the Page Program, the successful candidates will provide an invaluable service to the Province of New Brunswick by serving as a messenger of the House. Pages oversee many of the logistic components of house sittings and committee meetings, including delivering statements and petitions to clerks, bills and motions to the Speaker, preparing the Chamber with the *Order and Notice Paper* and other documents, in addition to a variety of other tasks to assist Members and staff of the Legislative Assembly.

Employment as a Page offers a unique interactive educational opportunity to experience legislative and democratic processes.

ESSENTIAL QUALIFICATIONS:

- Must have an interest in the legislative process;
- Must be in attendance at a post-secondary institution;
- The candidate should demonstrate conscientiousness, reliability, flexibility, composure, leadership, tact, confidentiality, and be detail-oriented;
- Must be able to occasionally lift up to 50 lbs (22 kgs); and
- must be able to work multiple three-hour shifts (minimum) during ordinary sitting hours of the House*:
 - Tuesday 1:00 p.m. 6:00 p.m.
 - Wednesday 10:00 a.m. 12:00 p.m.; 1:00 p.m. 6:00 p.m.
 - Thursday 10:00 a.m. 12:00 p.m.; 1:00 p.m. 6:00 p.m.
 - Friday 10:00 a.m. 12:00 p.m.; 1:00 p.m. 4:30 p.m.
 The ordinary sitting hours are prescribed by the standing rules and may be varied on occasion to include evening sittings.

Applicants must clearly demonstrate the essential qualifications to be given further consideration. Please ensure that preferred language for assessment is identified on your application form. The following operational requirements are also required: working some evenings; shift work, and/or; variable hours.

Salary is \$14.34 per hour.

Application to the Page Program consists of a cover letter, a résumé, school schedule, and the application form, which can be found on the Legislative Assembly's website: https://www.gnb.ca/legis/education/page/page-e.pdf

If you are interested in the Page Program, please send your résumé, cover letter, application form, and school schedule to <u>leghr-rh@gnb.ca</u>.

We thank all those who apply; however, only those selected for further consideration will be contacted.